

## **BiInsights Author Guidelines**

BiInsights publishes high-quality research and commentary in cutting-edge areas of bioscience. We take the unique position of ensuring our publications help bridge the translational gap – publishing content relevant to all stakeholders and focusing on how advances in basic research can translate into new therapies.

Please see individual Journal Aims and Scope for journal-specific article types, but the below provides an overview of the content types published in BiInsights' journals:

- Reviews
- Original Research (including Preliminary Communications; Methodology Papers; Case Reports)
- Clinical Trial Reports
- Technology Insight
- Therapy Insight
- Commentary/Opinion pieces
- Editorials
- Methodology Papers
- Conference Insight

Our audience is the global scientific community within academia, industry and the healthcare community, as well as Investors/VCs, educators, policy makers and patient advocacy groups.

## **Formatting Guidelines**

**Author names and affiliations:** please include the full name, address, email, phone and fax numbers for all authors. Please designate one corresponding author. It is the corresponding author's responsibility to ensure that the author list, and the summary of the author contributions to the study are accurate and complete.

**Title:** The title should be concise – no more than 120 characters - and provide a clear understanding of the main topic being discussed.

**Key Words:** please include 5-10 key words representative of the key topics discussed in your article

**Abstract:** The abstract succinctly introduces the paper and provides the reader with an overview of the key information discussed in your article. Your abstract should not be more than 150 words and must not include references.

**Body of the article:** we do not impose strict word count restrictions, but please see the specific article type guidelines below for more specific formatting requirements.

## **References:**

BiInsights follows the reference style outlined in the ICMJE which can be summarised as follows:

- References are listed and numbered in the order that they appear in the text
- References should appear as a number within square brackets i.e., [1,2]
- Any references that solely appear in tables/figures/boxes, should be included in the references section and appear based on the order in which they appear in the text.
- Quote the first six author's names in the reference; where there are more than six authors, please list the first three authors' names followed by et al.

Only published or accepted manuscripts should be included in the reference list. Papers that have been submitted but not yet accepted should not be cited. All “personal communications” citations should be supported by a letter from the relevant authors and not included in the reference list.

**Example:**

Frock RL, Hu J, Meyers RM, Ho Y-J, Kii E & Alt FW. Genome-wide detection of DNA double-stranded breaks induced by engineered nucleases. *Nat. Biotechnol.* 2015; 179-186.

**Figures and Tables:** We encourage authors to include figures, tables and boxes within the article body to aid the reader’s understanding. Please include a Figure/Table Legend to be included with your figures/tables. Any information that augments an article and could be viewed as stand-alone, should be included as a box.

At BioInsights, we provide our authors with exemplary support when compiling their article and in particular our design team are on hand to work with you to create any illustrations you may wish to add to your paper.

If any figures or tables used in your article require permission from the original publisher, it is the author’s responsibility to obtain this.

**Article Types**

**Review Articles**

Reviews highlight recent significant advances in a research area, providing readers with an up-to-date overview of the advances, challenges and predictions for future developments.

We also challenge our authors to provide their thoughts on the path to successful translation and development of therapies within the topic they have reviewed. The **Translation Insight** section gives the author the opportunity to provide their expert insight into how they envisage the field progressing towards commercially viable therapies – identifying challenges, research requirements, manufacturing needs, regulatory framework, and/or next steps required to move the field forward.

**Required Article Structure:**

- Abstract
- Keywords
- Body of article
- Translational Insight
- References
- Financial disclosure/acknowledgements
- Figures/Tables/Boxes where appropriate
- Word Count Guideline: 3000-8000 words

**Research Article/Original Research**

Original research articles must present novel information that represents an advancement within the field. BioInsights accepts Research Articles, Preliminary Communications, Case Studies and Methodology papers under the Original Research category.

### **Required Article Structure:**

- Abstract
- Keywords
- Body of article – Introduction, Methodology, Results, Conclusion, Discussion
- Translational Insight
- References
- Financial disclosure/acknowledgements
- Figures/Tables/Boxes where appropriate
- Word Count Guideline: no restrictions

### **Clinical Trial Reports**

Clinical Trial Reports provide a detailed overview of ongoing or completed clinical trials. The articles are structured to provide the reader with a clear understanding of the clinical trial protocol, methodology, patient enrolment and selection, outcomes and their expert perspective on the implications of the trial data. For more detailed guidelines please contact [editorial@insights.bio](mailto:editorial@insights.bio)

### **Technology/Therapy Insight**

BiolInsights publishes articles dedicated to reviewing a specific drug, therapeutic or technology/platform. For more detailed guidelines please contact [editorial@insights.bio](mailto:editorial@insights.bio)

### **Commentary/Opinion Articles**

Commentary articles provide authors with the opportunity to speculate and address any issues of contention or debate within the subject area of the journal. We encourage authors to be as opinionated as they wish as it is the intention that Commentary articles represent a personal perspective and help foster debate and discussion around key areas of bioscience.

### **Required Article Structure:**

- Abstract
- Keywords
- Body of article – Introduction, Methodology, Results, Conclusion, Discussion
- Translational Insight
- References
- Financial disclosure/acknowledgements
- Figures/Tables/Boxes where appropriate
- Word Count Guideline: 1500-4000 words

### **Editorials**

Editorials are short commentary articles on a current topic of importance to the field and provides authors with the opportunity to convey their opinions on new developments or issues of debate.

### **Required Article Structure:**

- Title
- Keywords
- Body of article
- References

- Photo (headshot) of authors

### **Conference Insight**

BioInsights recognises the value of conferences and aims to present the key highlights and information from recent conferences in bioscience with our Conference Insight articles.

### **Required Article Structure:**

- Title (name of the conference attended)
- Presentation Highlights: overview of the key presentations that grabbed your attention and added value to the field
- Speaker Highlights: which speakers really stood out and conveyed their work in a captivating way
- Awards/Events: Many conferences host awards for students, abstracts, posters etc. Please include this information where possible.
- Summary: 100-200 words summarising your overall opinion of the conference
- References (in particular of any abstracts mentioned)
- Photo(s) from the event where relevant

### **Submission Guidelines**

#### **How to Submit your Work:**

Simply email a copy of your manuscript, with a cover letter/email directly to our Editorial Office, who are on hand to respond to you within 24 hours: [editorial@insights.bio](mailto:editorial@insights.bio) or you can submit your file online at [www.insights.bio/submit-your-work/](http://www.insights.bio/submit-your-work/)

#### **File Format:**

Your article should be submitted as a Word DOC, DOCX, RTF editable file.

Images should be high resolution TIF, JPEG or EPS files.

Submitted image files should not be manipulated or adjusted in any way that could lead to misinterpretation of the information present in the original image.

## **Editorial Policies**

### **Author disclosure & conflict of interest policies**

Disclosure Forms can be downloaded [here](#) and must be complete by all authors.

Authors must state explicitly whether potential conflicts do or do not exist (e.g. personal or financial relationships that could influence their actions) and any such potential conflict of interest (including sources of funding) should be summarized in a separate section of the published article. Authors must disclose whether they have received writing assistance and identify the sources of funding for such assistance. Authors declaring no conflict of interest are required to publish a statement to that effect within the article.

Authors must certify that all affiliations with or financial involvement with any organization or entity with a financial interest in or financial conflict with the subject matter or materials discussed in their manuscript have been disclosed. Please note that examples of financial involvement include: employment, consultancies, honoraria, stock ownership or options, expert testimony, grants or patents received or pending and royalties. This list is not exclusive of other forms of financial involvement. Details of relevant conflicts of interests (or the lack of) must be declared in the 'Disclosure' section of the manuscript for all listed authors.

External peer reviewers must disclose any conflicts of interest that could bias their opinions of the manuscript, and they should disqualify themselves from reviewing specific manuscripts if they believe it appropriate. Should any such conflict of interest be declared, the journal editor will judge whether the reviewer's comments should be recognized or will interpret the reviewer's comments in the context of any such declaration.

### **Ethical conduct of research**

Where articles include publication of original data relating to human or animal experimental investigations, appropriate institutional review board approval is required and should be described within the article. For those investigators who do not have formal ethics review committees, the principles outlined in the Declaration of Helsinki should be followed. For investigations involving human subjects, authors should explain how informed consent was obtained from the participants involved.

### **Patients' rights to privacy**

Patients have a right to privacy that should not be infringed without informed consent. Identifying information should not be included unless the information is essential for scientific purposes and the patient (or parent or legal guardian) gives written informed consent for publication. Informed consent for this purpose requires that the patient be shown the manuscript to be published. When informed consent has been obtained it should be indicated in the manuscript.

In attempting to maintain patient anonymity, identifying details should be omitted where they are not essential. However, patient data should never be amended or falsified. Informed consent should be obtained whenever there is any doubt that anonymity can be assured.

### **Plagiarism**

Intentional plagiarism is unacceptable and any papers found to contain significant sections of plagiarised content will be rejected.

### **Open Access**

BioInsights publishes a number of journals under an Open Access model. Open Access is a maturing business model within publishing and challenges the conventional subscription-based model. Rather than having your article behind a subscription pay wall, the open access model enables BioInsights to publish your work online and freely available for anyone to read and download.

To support the open access model and offset the expenses incurred with processing your article – including peer-review management, copyediting, production, graphics and design, online hosting - BioInsights charge a Publication Fee of £1,500, payable upon acceptance of your paper. Your article will be granted a CC-BY-NC-ND Open Access license (please see here for more information on creative commons licenses <http://creativecommons.org/licenses/by-nc-nd/4.0/>)

Under the CC-BY-NC-ND license, use of Open Access articles for commercial purposes is not permitted.

Commercial purposes include:

- Copying or downloading of articles, or linking to such articles for further redistribution, sale or licensing;
- Copying, downloading or posting by a site or service that incorporates advertising with such content;
- The inclusion or incorporation of article content in other works or services (other than normal quotations with an appropriate citation) that is then available for sale or licensing, for a fee (for example, a compilation produced for marketing purposes, inclusion in a sales pack)
- Use of article content (other than normal quotations with appropriate citation) by for-profit organizations for promotional purposes
- Linking to article content in e-mails redistributed for promotional, marketing or educational purposes;
- Use for the purposes of monetary reward by means of sale, resale, license, loan, transfer or other form of commercial exploitation such as marketing products.

For parties interested in using BioInsights content for commercial purposes please contact our editorial department [editorial@insights.bio](mailto:editorial@insights.bio).

### **National Institutes of Health public access policy**

Effective April 7, 2008, the National Institutes of Health (NIH) has stated that it will “require that all investigators funded by the NIH submit, or have submitted for them to the National Library of Medicine’s PubMed Central an electronic version of their final peer-reviewed manuscripts upon acceptance for publication, to be made publicly available no later than 12 months after the official date of publication...”

To assist our NIH-supported authors in meeting these requirements, BioInsights will submit the final published PDF to the NIH submission system on their behalf, within two weeks of online publication. Authors will then be asked to indicate the funding source as part of the submission process and the

identified manuscripts will be transmitted to PubMed Central. The article will appear within PubMed's index and be freely accessible no later than 12 months after publication.

### **Wellcome Trust open access policy compliance**

In order to comply with Wellcome Trust policy for open access, Wellcome Trust-funded authors are able to opt for our Open Access Option, whereby in return for payment of an article processing fee and signing our Open Access agreement, we will make their article freely available to subscribers and nonsubscribers on our website, and arrange for the final published version to be deposited into PubMed Central and UK PubMed Central on publication of their article, providing the Open Access payment has been received. Third parties will be entitled to re-use the Article, in whole or in part, in accordance with the conditions outlined in the Creative Commons Deed, Attribution 3.0 (CC-BY).